



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2

**REGULAR BOARD MEETING
AGENDA**

December 18, 2025

CALL THE REGULAR BOARD MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA:

AGENDA AND MINUTES:

- Approval of the Agenda for the Regular Board Meeting dated 12-18-2025.
- Approval of the Regular Board Meeting Minutes dated 12-08-2025.

IMPORTANT DATES:

- 12-24-2025, Holiday: Christmas Eve, Office Closed
- 12-25-2025, Holiday: Christmas Day, Office Closed
- 01-01-2026, Holiday: New Years Day, Office Closed
- **01-06-2026, B2 Fire COMM Meeting, 4:00 PM, STA 210, Tuesday**
- 01-19-2026, Holiday: M. L. King Day, Office Closed
- **01-20-2026, B2 Fire COMM Meeting, 4:00 PM, STA 210, Tuesday**

VOUCHERS:

The following Vouchers are approved for payment from Fund **6821-101**:

[Payroll Direct Deposit](#), in the amount of \$70,651.37,
[Payroll Voucher](#), in the amount of \$46,147.17,
[Bill Vouchers](#), in the amount of \$64,008.68.

- *Note: Trans. 1579 in the amount of \$40,197.26 on PO 2025-17 to West Coast Fire & Rescue for the purchase of extraction equipment (JAWS).*

Grand Total of \$180,807.22

MAKE A MOTION TO approve and pay Payroll Direct Deposit, in the amount of \$70,651.37, Payroll Vouchers in the amount of \$46,147.17, and Bill Vouchers in the amount of \$64,008.68; for a Grand Total of \$180,807.22.

PUBLIC COMMENT:

General Public comments are welcome. Speakers are permitted to speak for no longer than 5 minutes. There will be no response or discussion for comments.

CITY OF BENTON CITY:

CORRESPONDENCE: None.

FINANCIALS: **Financials up through November 2025.**

FIRE CHIEF'S REPORT:

UNFINISHED BUSINESS:

- Asst Chief Dormaier/PIO –
- Training (Cpt. Kale Guerin) –
- Safety (Cpt. Mike Meyer) –
- B2 Association –



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- Conferences:
 - Leadership Conference, MAR 4-6, 2026, (Portland, OR)
 - *Attending: Dormaier, Orth, Rouse*
 - WFCFA State Conference 2026, OCT 21-24, 2026, (Spokane, WA)
 - *Attending: Orth, Howell, Rouse, Bates*

NEW BUSINESS:

- **Adopt District Administrative Policies, Procedures, and Guidelines DAG 400.12.01 for Small Works, Vendor, and Consultant Rosters Policy.**

MAKE A MOTION TO APPROVE District Administrative Policies, Procedures, and Guidelines DAG 400.12.01 for Small Works, Vendor and Consultant Rosters Policy.

- **Adopt Resolution 2025-08, Resolution of MRSC Rosters for Small Public Works, Consultants, and Vendor Rosters.**

MAKE A MOTION TO ADOPT Resolution 2025-08, MRSC Rosters for Small Public Works, Consultants, and Vendor Rosters.

- **Adopt Resolution 2025-09, Resolution Re-Establishing Reserve Fund 6826.**

MAKE A MOTION TO ADOPT Resolution 2025-09 Re-Establishing Reserve Fund 6826.

- **Adopt Resolution 2025-10, Resolution Transferring Funds From Expense Fund 6821 to Reserve Fund 6826 in the amount of \$70,000.**

MAKE A MOTION TO ADOPT Resolution 2025-10 Resolution Transferring Funds From Expense Fund 6821 to Reserve Fund 6826 in the amount of \$70,000.

- **Adopt Resolution 2025-11, Cancelled of Unclaimed Warrants in the amount of \$678.77.**

MAKE A MOTION TO ADOPT Resolution 2025-11 Cancelled of Unclaimed Warrants in the amount of \$678.77.

- **Adopt Resolution 2025-12, to Set Dates for Regular Board of Commissioners Meetings for Benton County Fire Protection District No. 2 for the year 2026.**

MAKE A MOTION TO ADOPT Resolution 2025-12 to Set Dates for Regular Board of Commissioners Meetings for Benton County Fire Protection District No. 2 for the year 2026.

2026 COMMISSIONER CALENDAR

BVFF: None.

PERSONNEL:

AGENDA ITEMS FOR THE NEXT MEETING:

EXECUTIVE SESSION:

ADJOURNMENT: