BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2

REGULAR BOARD MEETING AGENDA

November 3, 2026

Station 210, 1304 Dale Avenue, Benton City, Washington, 99320

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA

PUBLIC COMMENT

General Public comments are welcome. Speakers are permitted to speak for no longer than 5 minutes. There will be no response or discussion for comments.

FINANCIAL REVIEW

Review of revenue and expenditures reports/vouchers presented for approval.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Board for reading and study. These matters are considered to be routine and will be considered or enacted by one motion of the Board with no separate discussion. However, if any member of the Board desires separate discussion on a specific item, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- Agenda: **Approve agenda dated November 3, 2026.**
- Minutes: **Approve minutes of the Regular Board Meeting dated October 20, 2026.**
- Minutes: **Approve minutes of the Budget Workshop dated October 29, 2026.**
- Claim Vouchers *(Fund 6821)*
  - Approve **2026 Bill vouchers in the amount of $ 53,169.48**

MOTION: Move to approve the Consent Agenda as presented.

IMPORTANT DATES

- 11-11-2026, Holiday: Veteran's Day, Office Closed
- **11-17-2026, Public Hearing, 3:30 PM, STA 210**
- **11-17-2025, B2 Fire COMM Meeting, 4:00 PM, STA 210, Monday**
- 11-26-2026, Holiday: Thanksgiving, Office Closed
- 11-27-2026, Holiday: Thanksgiving Friday, Office Closed
- **12-08-2025, B2 Fire COMM Meeting, 4:00 PM, STA 210, Monday**

CONFERENCES

- March 3-5, 2027, **PNW Leadership Conference** (Portland, OR)
  - *Attending: Orth, Rouse*

CORRESPONDENCE – *None.*

FINANCIALS *(Financial Officer)*

General Fund 6821	$120,402.67
EMS Fund 6828	$1,893,702.77
Reserve Fund 6826	$75,777.91
Total General Funds	**$2,089,883.35**
Bond Fund 6822	$104,288.45
Total ALL Funds	**$2,194,171.80**

District Financial Report as of 09/30/26

BUDGET POSTION *as of 11/032026*

RESOLUTIONS/MOTIONS – *None.*

REPORTS

- Fire Chief Bates –
- Asst Chief Dormaier/PIO –
- Training Cpt. Kale Guerin –
- Safety Cpt. Mike Meyer, HSO –
- B2 Association –

CITY OF BENTON CITY

NEW BUSINESS

BUDGET 2027

- Public Hearing: November 17, 2026, at 3:30 PM.

STATE AUDIT

- **State Audit Years 2023 – 2024 – 2025**
    - Risk Assessment Meetings Completed
    - Current Submitted Requests:
        - US BANK Statements 2023, 2024, 2025
        - Preliminary Policy and Guidelines:
            - DAG 320.12.01 Electronic Funds Transfer EFT Controls Policy DRAFT
            - DAG 320.12.02 ACH EFT Electronic Payments Guideline DRAFT
            - DAG 350.10.02 Credit Card Guideline DRAFT
            - DAG 400.10.01 Procurement Purchasing Policy DRAFT
        - Submitted SOG 100.16 Purchasing

UNION

- Union Negotiations – CBA 2027 – 2028 – 2029

UNFINISHED BUSINESS

BVFF – *None.*

PERSONNEL

AGENDA ITEMS FOR THE NEXT MEETING

EXECUTIVE SESSION

- ***Executive Session for Personnel Qualifications and/or Performance Review per RCW 42.30.110(1)(g)*** *(Evaluate the qualifications of an applicant for public employment or review the performance of a public employee.)*
- *ACTION:*

ADJOURNMENT