



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2
**REGULAR BOARD MEETING
MINUTES**

May 5, 2025

CALL THE REGULAR BOARD MEETING TO ORDER

Chairperson Orth called the meeting to order at **4:03 PM** at District 2, Station 210.

THOSE PRESENT:

Barry Orth, *Chairperson*
Larry Howell, *Commissioner*
Steve Rouse, *Commissioner*
Caren Wheeler, *District Secretary*

GUESTS:

PM Rachel Bahr Jeannie Howell

ABSENT: Dennis Bates, *Fire Chief*; Todd Dormaier, *Assistant Chief*

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA: *None.*

AGENDA AND MINUTES:

- Approval of the Agenda for the Regular Board Meeting dated 05-05-2025.
- Approval of the Regular Board Meeting Minutes dated 04-17-2025.

Commissioner Howell moved to approve the agenda for the Regular Meeting dated May 5, 2025, and moved to approve the minutes of the Regular Board Meeting dated April 17, 2025. Commissioner Rouse seconded, and the motions passed.

IMPORTANT DATES:

- 05-10-2025, Tri-County Comm Meeting
- 05-22-2025, B2 Fire COMM Meeting, 4:00 PM, STA 210, Thursday
- 05-26-2025, HOLIDAY: Memorial Day, Office Closed
- 05-31-2025, Graduation: Kiona-Benton High School
- 06-07-2025, Chelan Conference
- 06-09-2025, B2 Fire COMM Meeting, 4:00 PM, STA 210, Monday

VOUCHERS:

The following Vouchers are approved for payment from Fund 6821-101:

Bill Vouchers, in the amount of \$ 35,007.92

Commissioner Rouse moved to approve and pay Bill Vouchers in the amount of \$35,007.92 Commissioner Howell seconded, and the motion passed.

PUBLIC COMMENT: *None.*

CITY OF BENTON CITY: *None.*

CORRESPONDENCE: *None.*

FINANCIALS: *None.*

FIRE CHIEF'S REPORT: *None.*



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UNFINISHED BUSINESS:

- Asst Chief Dormaier/PIO – *None*.
- Training (Cpt. Kale Guerin) – *None*.
- Safety (Cpt. Mike Meyer) – *None*.
- BCFPD#2 Association – *None*.
- STA 210 Upgrades/Equipment – *None*.
- Conferences: Chelan Conference, June 7, 2025
 - *Attendees: Rouse, Howell, Bates*
 - *Dormaier replacement:*
 - *Orth replacement: Wheeler*

NEW BUSINESS:

- Adopt Resolution 2025-01, Declaring Miscellaneous Personal Property Surplus to the Needs of the District for Disposal.

Commissioner Howell moved to adopt Resolution 2025-01 Declaring Miscellaneous Personal Property Surplus to the Needs of the District for Disposal. Commissioner Rouse seconded, and the motion passed.

ANNUAL REPORT: State Annual Report 2024: Due May 31, 2025.

BVFF: *None*.

FRAUD: Revolving Account: Will start the process of opening a new account this month.

- Transactions:
 - ACH draft charge \$9,600, 3/24/25
 - Check 5377 \$4,050, 3/24/25
 - Check 5301 \$3,500, 3/28/25 – has been refunded back to District.
- **BSCO Case No: BCSO25008435** – New Deputy investigating case is Detective Rodrick. The deputy has all the information and is in the process of investigating locally.
- **WA State Auditor: Fraud Case No: F-25-153.** Sent report to SAO on 4/8/2025.
 - SAO has notified the district that due to the nature of the loss; they will not be conducting a formal investigation. They will have information sent to the audit team for consideration in our next audit. Next 3-year audit (2023-2024-2025) will be in 2026/2027.

PERSONNEL:

- 2 new firefighter paramedics have started.
- INTRODUCTION: Rachel Bahr, *new Firefighter Paramedic*



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AGENDA ITEMS FOR THE NEXT MEETING: *None.*

EXECUTIVE SESSION: *None.*

ADJOURNMENT:

Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Chairperson Orth adjourned the meeting at 4:23 PM.

Attested on: _____

CAREN WHEELER, DISTRICT SECRETARY

BARRY G. ORTH, CHAIRPERSON

LARRY D. HOWELL, COMMISSIONER

LEWIS S. ROUSE, COMMISSIONER