BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2

REGULAR BOARD MEETING MINUTES

February 5, 2024

CALL REGULAR BOARD MEETING TO ORDER
Chairperson Orth called the meeting to order **4:02 PM** at District #2, Station 210.

THOSE PRESENT:
Barry Orth, Chairperson
Larry Howell, Commissioner
Steve Rouse, Commissioner 4:04 PM
Dennis Bates, Fire Chief
Caren Wheeler, District Secretary

GUESTS:
Scott Hawley
Rachael Voegele
Dyllan Blair
Mason Everitt

ABSENT: Todd Dormaier, Assistant Chief

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA: *None.*

AGENDA AND MINUTES:
- Approval of the Agenda for the Regular Board Meeting dated 02-05-2024.
- Approval of the Regular Board Meeting Minutes dated 01-18-2024.

Commissioner Howell moved to approve the agenda for the Regular Meeting dated February 5, 2024, and moved to approve the minutes of the Regular Board Meeting dated January 18, 2024. Chairperson Orth seconded, and the motions passed.

IMPORTANT DATES:
- **02-15-2024, B2 Commissioners' Meeting, STA 210,**
- 02-19-2024, Holiday – President's Day – Office Closed
- **03-04-2024, B2 Commissioners' Meeting, 4:00 PM, STA 210, Monday**

VOUCHERS:
The following Vouchers are approved for payment from Fund **6821-101:**

Bill Vouchers, in the amount of $37,657.30.

Commissioner Howell moved to approve and pay Bill Vouchers in the amount of $37,657.30. Chairperson Orth seconded, and the motion passed.

PUBLIC COMMENT: *None.*

CITY OF BENTON CITY: *None.*

CORRESPONDENCE: *None.*

FINANCIALS: *None.*

FIRE CHIEF'S REPORT: Todd Dormaier, Assistant *Fire Chief*

- WWFD LODD services went very well for the team. We were thanked by Chief Harris for allowing AC Dormaier to assist. Due to unforeseen circumstances, we were not able to send our Type 1 Engine. We did send a staff vehicle and Resident Mooney attended and represented us.
- Benton County Fire 4 family tragically lost one of their firefighters. We are working to support their agency and members. This loss was felt throughout the region and has drastically impacted one of our members. We are working through it with our members. Local peer support has been mobilized, EAP offered, and our fire family checking in and monitoring our personnel. We will update everyone with details of the BC4 firefighters' services and need of the agency as they become available.

- Jack Baker services went very well. Several district members were in attendance to include myself. I checked in with Bea and the family is doing well. We will continue to check in and help where we can.
- We are done with the State Audit. The district passed without issue. We were given some ways to better document and improve some of our processes. We are working to implement the guidance that we requested. Caren and I will be submitting the survey this week. The results will be posted on our website.
- Rehab is working on the final details and location for this year's Appreciation Dinner. We hope to have a "Save the Date" out this week. They are meeting to organize the rest of the details this Friday.
- The annual BLM contract is complete, signed and submitted. No changes from previous contract.
- Finishing repairs to the resident room. Hope to be completed next week.
- Testing is happening on the 16th for resident applicants. We will have a new resident hired shortly and sent to EMT class.
- Current recruits re finishing Hax-mat this weekend (2/10/24) at the Fire Training Center with their IFSAC test. Assistant Chief Dormaier, Captain Meye, Firefighter Hodgson and I will be attending to help administer the test. This means they will be fully qualified.
- I am still working on strategic planning for the district to meet current and future needs.

UNFINISHED BUSINESS:

- BCFPD#2 Association Update – *None.*
- Equipment – *Chief's report.*
- STA 210 Upgrades – *Chief's report.*
- PIO (John Derderian /Lt. Jack Derderian) – *None.*
- Safety (Captain Mike Meyer) – *None.*
- Conferences:
    - Northwest Leadership Seminar – March 6-8, 2024, Portland, OR
        - *Orth and Rouse to attend.*

NEW BUSINESS: *None.*

STATE AUDIT 2020-2021-2022:

- Completed. Results: *No Findings*
- Accountability Audit Report – Published 2/5/24 on the WA SAO site.
  Exit Recommendations

PERSONNEL: *None.*

AGENDA ITEMS FOR NEXT MEETING: *None.*

EXECUTIVE SESSION:

- **Executive Session for Personnel Qualifications and/or Performance Review per RCW 42.30.110(1)(g)** (*Evaluate the qualifications of an applicant for public employment or review the performance of a public employee.)*

- An Executive Session was called for 30 minutes to discuss hiring and possible qualifications of new full-time career personnel for the district. The session opened at 4:18 PM in Chief Bates' office. At 4:48 PM, the session was extended fifteen (15) more minutes. The executive session closed at 5:04 PM, and the Regular Meeting reconvened.
    - ACTIONS: No Action.

ADJOURNMENT:

Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Chairperson Orth adjourned the meeting at 5:05 PM.

Attested on: _____

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CAREN WHEELER, DISTRICT SECRETARY

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BARRY G. ORTH, CHAIRPERSON

_____
LARRY D. HOWELL, COMMISSIONER

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LEWIS S. ROUSE, COMMISSIONER