



**BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2**  
**REGULAR BOARD MEETING**  
**MINUTES**

December 18, 2023

CALL REGULAR BOARD MEETING TO ORDER

**Chairperson Orth** called the meeting to order **3:32 PM** at District #2, Station 210.

THOSE PRESENT:

Barry Orth, Chairperson  
Larry Howell, Commissioner  
Steve Rouse, Commissioner  
Dennis Bates, Fire Chief  
Todd Dormaier, Assistant Chief  
Caren Wheeler, District Secretary

GUESTS:

Scott Hawley  
Jack Derderian  
Rachael Voegele  
Mason Everitt

ABSENT: None.

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA: None.

AGENDA AND MINUTES:

- Approval of the Agenda for the Regular Board Meeting dated 12-18-2023.
- Approval of the Regular Board Meeting Minutes dated 12-11-2023.

**Commissioner Howell moved to approve the agenda for the Regular Meeting dated December 18, 2023, and moved to approve the minutes of the Regular Board Meeting dated December 11, 2023. Commissioner Rouse seconded, and the motions passed.**

IMPORTANT DATES:

- 12-25-23, Holiday – Christmas – Office Closed
- 12-26-23, Holiday – Christmas Eve Observed – Office Closed
- 01-01-2024, Holiday – New Year’s Day – Office Closed
- **01-08-2024, B2 Commissioners’ Meeting, [redacted] STA 210**
- 01-15-2024, Holiday – Martin Luther King Day – Office Closed
- **01-18-2024, B2 Commissioners’ Meeting, [redacted] STA 210, [redacted]**

VOUCHERS:

The following Vouchers are approved for payment from Fund **6821-101**:

Payroll Direct Deposit, in the amount of \$ 49,508.29,

Payroll Voucher, in the amount of \$ 35,857.61,

Bill Vouchers, in the amount of \$ 23,757.90,

*Grand Total of \$ 109,123.80*

**Commissioner Howell moved to approve and pay Payroll Direct Deposit, in the amount of \$49,508.29, Payroll Vouchers in the amount of \$ 35,857.61 and Bill Vouchers in the amount of \$23,757.90; for a Grand Total of \$109,123.80. Commissioner Rouse seconded, and the motions passed.**

PUBLIC COMMENT: None.

CITY OF BENTON CITY: None.

CORRESPONDENCE: None.

FINANCIALS: None.



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FIRE CHIEF'S REPORT: Dennis Bates, *Fire Chief*

- Nothing of importance to note. The Station Christmas party was a success and lots of fun.

UNFINISHED BUSINESS:

- BCFPD#2 Association Update – *None*.
- Equipment – *None*.
- STA 210 Upgrades – New phones are being installed.
- PIO / Safety (Jack Derderian) – *None*.
- Conferences:
  - Northwest Leadership Seminar – March 6-8, 2024, Portland, OR

NEW BUSINESS:

- Adopt the Line-Item Budget for 2024 Revision 1 with updated Union personnel salaries and associated costs.

***Commissioner Howell moved to the Line-Item Budget for 2024 Revision 1 with updated Union personnel salaries and associated costs. Commissioner Rouse seconded, and the motion passed.***

UNION: *None.* – remove from agenda.

PERSONNEL: *None.*

AGENDA ITEMS FOR NEXT MEETING:

- Oath of Office for Commissioner Barry Orth

EXECUTIVE SESSION: *None.*

ADJOURNMENT:

***Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Chairperson Orth adjourned the meeting at 3:41 PM.***

Attested on: \_\_\_\_\_

\_\_\_\_\_  
CAREN WHEELER, DISTRICT SECRETARY

\_\_\_\_\_  
BARRY G. ORTH, CHAIRPERSON

\_\_\_\_\_  
LARRY D. HOWELL, COMMISSIONER

\_\_\_\_\_  
LEWIS S. ROUSE, COMMISSIONER